

Agenda

December Scissortail PTO Board Meeting

Date: Thursday, December 12, 2024, at 5:00 PM

Location: Scissortail Elementary School Office

- 1) Call to Order 5:08 PM
 - a. Gina Smith (GS), Jess Ray, (JR), Jamila Crawford (JC), Namrata Keshwani (invited PTO member)
- 2) Officer's Reports
 - a. President's Report – Gina Smith
 - i. Holiday Store
 1. Profit of \$345.10
 - b. Vice President's Report – Jess Ray
 - c. Treasurer's Report – Jeff Patton Notes sent by JP will be attached to end of agenda. Vote was taken via text group chat – leftover budget for playground improvements was approved to be spent on an add'l picnic table for outside. JC will have school order and we will reimburse. Budget allows for \$1800.
 - i. Current Balance \$28,070.87
 1. Deposits: \$4,254.88 (cash sales from holiday store & t-shirt check)
 2. Expenses: \$328.66 (receipts emailed)
 3. Pending Expenses
 - a. Teacher Reimbursements (Bigelow & Ksiazak)
 - b. Holiday Store
 - c. Simply Sign-it
 - d. Maintenance appreciation gifts – due 12/13
 - e. Holiday meal for staff – 12/18 Menu approved
 - d. Principal's Report – Jamila Crawford
 - e. Committee Reports
 - i. Hannah will take lead on Flyer Frolic
- 3) Unfinished Business
 - a. Taxes & Oklahoma Filing update, due 12/15 Taxes completed by Jeff Patton
 - b. Gaga pit installation – any tools needed? Installation during winter break, tool rental reimbursement through Miscellaneous Fund
- 4) New Business
 - a. Hot Cocoa Day – ~~12/18~~ Date correction 12/19
 - i. Need cocoa supplies – approximately \$160 after taxes (Holiday Budget)
 1. Cocoa – budget \$60 Sam's
 2. Insulated cups - \$22 Sam's
 3. Candy Canes - \$50 for 500 count Amazon
 4. Cappuccino - \$20 Sam's Staff would prefer cocoa not cappuccino. JR will try to reach out to Scooter's to see if they want to donate a carafe of coffee.
 - ii. Flyer Frolic

Agenda

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1. Event date? **Tentatively scheduled 2/7, JC will confirm no outside conflicts w/other schools**
 2. Budget (Community Building fund) **\$1,000**
 - a. **DJ – if Boosterthon unavailable “Santa Scott” may be an affordable option**
 3. Schedule first planning meeting **2/13 @ 4:15 pm**
 - iii. Boosterthon Update, Kickoff 03/06, Fun Run 03/04
 1. Teacher Meeting with Boosterthon 2/17, in AM – confirming with MiKayla **JC asked meeting be moved to PM**
 2. Need to confirm location to set up the fun run due to construction **Will do near playground**
 3. Pep Rallies Kickoff, 03/06 (need someone to let them in AM)
 - a. 9:30 – K, 2nd & 3rd
 - b. 3:15 – 1st, 4th & 5th
 - iv. Incentives
 1. 60% Registration – school earns popsicle party
 2. Teacher Incentive – class reaches 60% they earn Sonic drink
 3. No T-shirts for staff this year, they receive a Boosterthon bag which can be used to distribute class prizes
 - v. Run Schedule:
 1. 9:30 – K & 4th
 2. 10:30 – 1st, 2nd & 3rd
 3. 2:45 – 5th Color Run
 - vi. Other Perks
 1. 65% off SuperNoodle **Yearly school subscription is \$2k per Google, so w/discount it would be \$700.**
 2. 10% off Spirit Gear orders – see attached pricing guide
 - a. They can include sponsors on back of the t-shirt to help fulfill the cost if we order Fun Run t-shirts
 - i. \$500 donation – Sponsor Logo on back of T-shirt
 1. **Tiered options, \$250/\$500**
 - ii. **Potential Sponsors Volunteers needed to help contact, thanks!**
 1. **Swim OKC**
 2. **Premier Martial Arts**
 3. **Ms. Giles father (Steven Giles)**
 4. **Sonic**
 5. **Oklahoma’s CU**
 6. **Threshold Climbing/Fitness**
 7. **Drybar**
 8. **Oklahoma ER & Hospital**
 9. **Barry J. Amos DDS**
- 5) Meeting Adjourned **5:52 PM**

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Treasurer Notes:

<u>Fund</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Remaing</u>
Staff Appreciation	2600	1279.94	1320.06
Decorations	500	83.03	416.97
School Signs	500	89	411
Popcorn	500	121.72	378.28
Holiday Celebrations	400	0	400
Community Building	2000	344.12	1655.88
Office Supplies	200	54.63	145.37
Cares	500	0	500
Field Day	1200	0	1200
Free TSHIRTS	2150	1904.5	245.5
Playground Improvements	3600	1719.91	1880.09
Misc.	2925	200.26	2724.74
Teacher Reimbursments	4000	826	3174
Total	21075	6623.11	14451.89

- Above is the current budget for this year, minus anything waiting for payment or check as of today.
- Taxes for last year are filed.
- I know Jess talked to Hans about helping install the gaga ball pit, I can also help lead that project in the coming semester.
- For the staff meal on 12/18, I was thinking taco bar. What are your thoughts?
 - o Smoked pork shoulder
 - o Grilled adobo chicken
 - o Black beans
 - o Cilantro & lime rice
 - o Tortillas
 - o Salsa verde
 - o Tortilla chips
 - o Salsa

Agenda
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400-699 Shirt Pricing Guide

1. Choose Your Shirt Color



FRUIT OF THE LOOM: WHITE



FRUIT OF THE LOOM: CORE

Athletic Heather, Black, Gold, J. Navy, Kelly, Purple, Royal, Tennessee Orange, True Red



GILDAN: PREMIUM COLORS

[Click HERE](#) for our Full Selection of Gildan Shirt Colors

2. Choose Your FRONT DESIGN Ink Colors

[Click HERE](#) for included Front Ink Colors

FRUIT OF THE LOOM: WHITE

Front Design Only
1-COLOR: \$5.12
2-COLOR: \$5.31
3-COLOR: \$5.48

FRUIT OF THE LOOM: CORE

Front Design Only
1-COLOR: \$5.76
2-COLOR: \$5.93
3-COLOR: \$6.12

GILDAN: PREMIUM COLORS

Front Design Only
1-COLOR: \$6.06
2-COLOR: \$6.23
3-COLOR: \$6.42

3. Additional Print Locations (1-Color Price)

White, Black, or Navy Ink

1-INK BACK: + \$0.87 PER SHIRT

L SLEEVE: + \$0.87 PER SHIRT

R SLEEVE: + \$0.87 PER SHIRT

Interested in another style shirt?

Ask your Gear Rep for a custom quote.



Soft Cotton



Polyester



Tie Dye

White, Core Color & Gildan Pricing is for:
YXS-YXL & AS-AXL
2XL and 3XL additional

FREE STANDARD SHIPPING!

