

Agenda

Scissortail PTO December Board Meeting

Meeting Date: December 14, 2023 at 5:00 pm

Location: Scissortail Elementary Office

1. Call to Order 5:02

2. Minutes 5:05

2.a.Review of October Board Meeting from 11/16/2023

3. Officer's Report

3.a.President's Report:

3.a.i.Holiday Store funds still need to be deposited and bill will be paid once we receive it from Natalie's Elf Store. Discussed students buying for themselves. Wondering if we want to allow this. Last Call was hectic- next year we will do a last call each day.

3.a.ii.Santa Night We have everything we need.

3.a.ii.1.We will set up Friday, 12/15, noon. We will set up after parties on Friday. Santa's will come early to sign in with their ID.

3.a.ii.2.Supplies have been ordered for crafts, games, etc.

3.a.ii.3.Volunteers needed still for race game, but we can shuffle helpers around if needed. Still need 3 volunteers

3.a.iii.Cocoa Day 12/20

3.a.iii.1.Supplies bought but still asking around for coffee carafe big enough to make it easier, otherwise we need ladles and large cooler. We will make a Christmas card for staff and teachers

3.b.Vice President's Report:

3.b.i.Pastries with Parents proposed for February

3.b.i.1.Schedule a date February 13-16 the school wants to do this for the week of the Book Fair and spread it over the week so that there are not 300 parents in the building at one time. We would need 800 pastries.

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3.b.i.2.Budget **Jess will look into price of donuts and muffins, breakfast bars, things that are packaged that we can buy ahead of time. We may collaborate on the price with the school. -**

3.b.i.3.Supplies **Ask Trina about produce from the truck. - Gina may be looking into a campaign on the website for parents to contribute monetarily.**

1.

1.a.Treasurer's Report **5:32pm**

1.a.i.Balance currently \$15,780.92

1.a.ii.Latest expenses:

1.a.ii.1.Literati Book fair -\$1,716.83 paid with the library's cash deposits

1.a.ii.2.Library improvements -\$313.33

1.a.ii.3.Staff breakfast, Veteran's Day sign, tree skirt -\$250.90

1.a.iii.Increased transactions in bank log due to PayPal set up and testing the website commerce

1.a.iii.1.Spirit store may need to be redone so it doesn't go through our banking

2. Committee Reports

2.a.Homeroom Coordinator **Hannah will reach out to each parent individually by 2nd Semester**

3. Principal's Report **Make sure the Santa visitors sign in with their DL**

4. Unfinished Business

4.a.Taxes completed, submitted 11/29/23

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1. New Business

1.a. January is a slow month

1.a.i.

1.a.i.1. Vote to have newsletter instead of general meeting **We will have to have a meeting because the Bond Presentation will need to happen**

1.a.i.2. **Ask teachers if they received a yearbook, give them one**

1.b. Elections in March for board seats

1.b.i. If you are considering leaving/changing a board position, please let us know ASAP.

1.c. Black History Month

1.c.i. Do we need to follow up with Alton Carter? **Alton Carter is confirmed for February 16th**

1.c.ii. Additional ideas?

1.d. 99 Pledges as possible alternate fundraising opportunity **Will revisit**

1.e. January Restaurant night? **Will revisit**

2. Announcements **will revisit**

3. Adjournment **5:53**