

Scissortail PTO Board Meeting- July 9, 2023 2:30pm

Gina Smith- President

Jess Ray- Vice President

Rachelle Matheny- Co-Secretary

Hannah Donwell- Co-Secretary

Evan Pearson- Treasurer

Call to Order

- Gina Smith called to order the regular meeting of Scissortail PTO at 2:45pm on July 9, 2023 in Edmond, Oklahoma at Stella Nova Café.

Roll Call

- All board members present

Approval of minutes

Open Issues

New Business

- Overview of folder and bylaws
- Discussion of budget- Gina will email out and bring printed copies to next meeting
- PTO Facebook Page- Gina set up a PTO Facebook page, all board members are encouraged to contribute
- PTO email- Gina will add board members, make sure you sign your personal name when responding to an email.
- Discussion of calendar:
 - Popcorn- Will be the last Friday of every month- it worked well last year. Gina will head up the popcorn days until she finds a delegate to help take over.
 - Board meetings- Will be the 2nd Thursday of every month, unless we need to adjust for programs
 - Jess will check the sign-up genius to make sure that it is up to date with what we need
 - August- Meet the Teacher- need a sign for PTO table; will introduce ourselves at the back to school night
 - September- Family night: 2nd Thurs in September
 - Movie, board games, back to school photo booth, "popsicles with PTO"
 - October- Chocolate Fundraiser- Oct. 2 kick off, Oct 16 end- Carnival to end fundraiser
 - Carnival Ideas: Fishing, cake walk/toy walk, food trucks?, trunk or treat?
 - November- start taxes- due in December
 - December- Holiday store, Santa Pics- need contract w/Santa
 - January- no meeting
 - February- budget planning
 - Possible event for daddy/daughter dance and mother/son dance or party with your parents
 - March- Booster-Thon- contract is already signed- will lock down date soon.
 - Next year board nominations
 - May- Teacher appreciation Week
- Called Evan Pearson- discussed duties of treasurer, she accepted the position
- Home Room Parents- Hannah volunteered to coordinate
- PTO Today- this website is a good resource for all board members. They have free articles for reference.
- We are going to start Box Tops program, Amazon Smile is in progress

Adjournment

- Gina Smith adjourned the meeting at 4:15pm.